



# **ANGEL FUND POLICY** **and** **Request Form**

## **POLICY**

Oregon Spirit Chorus has established the Angel Fund to assist chorus members with ANY chorus related expenses *excluding* chorus, regional and international dues. The financial aid is intended to be a one-time-only grant. Aid is given subject to availability of funds. The names of Donors and Applicants are kept confidential. The Finance Manager will make the disbursement on behalf of the Applicant, not directly to her.

Repayment is voluntary, but if the Applicant has an opportunity to repay the funds, she is encouraged to do so and help another sister in song or be eligible to make another request in the future.

## **REQUEST:**

DATE: \_\_\_\_\_ AMOUNT REQUESTED: \$ \_\_\_\_\_

APPLICANT NAME: \_\_\_\_\_  
(Print)

PAYEE: \_\_\_\_\_  
(Print name)

\_\_\_\_\_  
(mailing address)

PURPOSE: \_\_\_\_\_

\_\_\_\_\_

APPLICANT SIGNATURE: \_\_\_\_\_

\_\_\_\_\_

## **FINANCE MANAGER ONLY:**

Date Paid: \_\_\_\_\_ Amount Approved: \$ \_\_\_\_\_

Check No. \_\_\_\_\_ Finance Manager's Initials: \_\_\_\_\_