

Time	Minutes	SCHEDULE for DECEMBER 4, 2018
3:00 PM	2 hours	Decorations
3:30 PM	1.5 hours	Lobby setup
		* Ticket table
		* Poinsettias table
		* Membership table
		* Christmas Gift Tree table
		* Cookies & water table
4:45 PM	15 min.	Serenade sound check
5:00 PM	10 min.	OSC arrive - in costumes, makeup/hair done, go to stage
5:10 PM	30 min.	Onstage - Warmups, run-through cues, on/off risers
5:30 PM	15 min.	SenateAires on stage w/OSC - run thru 2 songs
		Valley Girls go offstage to rehearse
		Snow Belles go offstage to rehearse
5:45 PM	10 min.	SenateAires stay on stage - do cues on their own songs
5:55 PM	5 min.	Local Boyz mic-test
6:00 PM	30 min.	Lobby helpers arrive for briefing
6:00 PM	5 min	Valley Girls mic-test
6:05 PM	10 min.	Snow Belles mic-test
6:15 PM	15 min.	Eileen Kemp sound check & slide show/screen check
6:30 PM		Doors open
		* Some lobby helpers remain in lobby or
		* Take money tree/money boxes/etc. to OSC room
6:50 PM		OSC leave dressing room
6:55 PM		OSC on risers behind curtain
7:00 PM	2 hours	SHOW TIME
9:00 PM		Show over, group hug, thank people in lobby
9:20 PM		Cleanup, go have a glass of wine to celebrate!